## **Request for Copies**

School	
Teacher Number of Copies:	
Date needed by:	
☐ Back to Back:	Card Stock Cover
☐ Collate:	Color: Color Paper
☐ Staple:	Color:  Paper colors: Green, Pink, Blue, Canary, Buff, Gold, Salmon, Cherry, Gray
☐ 3-hole punch:	
☐ Spiral Bind:	
□Folded:	NCR paper:
□Cut:	•
☐Laminate:	Paper Size: 8 1/2X11 ☐ 8 1/2X14
	☐ 11X17
Other	